

# INSTRUCTOR, BUSINESS

The University of Wisconsin Colleges Department of Business and Economics seeks a business instructor for a fall, 2012 semester appointment with the possibility of spring, 2013 appointment at the University of Wisconsin-Waukesha (<http://www.uwwaukesha.uwc.edu/>), to begin August, 2012. UW-Waukesha is located in Waukesha, WI, and is one of 13 campuses of the UW Colleges (<http://www.uwc.edu/>). The UW Colleges provide a freshman-sophomore liberal arts education and emphasize excellence in teaching in a variety of formats. Teaching responsibilities include a variety of first and second year courses for majors and non-majors.

## Fall 2012 (60%)

BUS 101 Introduction to Business meets 3 hrs/week for 15 weeks

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BUS 110 Personal Finance meets 3 hrs/week for 15 weeks

The above courses are scheduled for Tuesdays and Thursdays.

## Course Descriptions

### **BUS 101 Introduction to Business 3 cr**

Introduction to the role of business in the modern political, social and economic environments; describes career opportunities. EL

### **BUS 110 Personal Finance 3 cr**

A study of personal financial management. Examines the financial problems and consequent financial decisions required of individuals in our economy. Subjects covered are applications in family budgeting, consumer buying decisions, borrowing, insurance, personal real estate, income taxation, investments, and estate planning. AP.

## Qualifications:

Master's Degree in business, and a professional license (CPA, CMA, CFP) or similar training and experience.

## Appointment:

Position is for the Fall Semester, 2012 with the possibility of spring, 2013, courses in addition. Contract year is August 26, 2012 to May 24, 2013.

## Application Deadline:

Applications should be submitted for review July 1, 2012. Interviews of qualified candidates will continue until the position is filled.

**Salary:**

Depends on highest degree and level of experience.

**Applications:**

Please submit the following materials electronically, via email, to Brenda Dugan, Associate Dean's Assistant, UW-Waukesha [brenda.dugan@uwc.edu](mailto:brenda.dugan@uwc.edu) with BUS in the subject line.

- Short letter of application.
- Curriculum vitae.
- Listing of courses previous taught.
- Names, phone numbers and e-mail addresses of three references. At least one reference must be familiar with your teaching.
- Copies of university transcripts.
- A statement of whether the applicant wishes to have the application held in confidence or made available to the public upon request. If requested, confidentiality of an application can be maintained until an applicant is deemed a finalist in the search.

**Questions may be addressed to:**

[carolyn.polodna@uwc.edu](mailto:carolyn.polodna@uwc.edu) Carolyn Polodna, Department Chair

Employment will require a criminal background check. The UW Colleges is an affirmative action/equal opportunity employer and encourages women, members of minority groups, and veterans to apply.